



MIDDAY SUPERVISOR JOB DESCRIPTION

ROLE PURPOSE:

Midday Supervisors are required to work under the direction of the Senior Midday Supervisor and the Headteacher of the school to ensure the safety and welfare of pupils during the midday break.

MAIN DUTIES:

Supervision at meal times:

- Helping generally during the service of the meal (e.g. Training the children in table manners and in the correct use of knives and forks, encouraging the children to talk together as they eat, cutting up food if necessary, collecting used dishes for return to the 'kitchen').
- Accompanying the children to the playground, helping with dressing for outdoors, supervising play and joining in play.
- Assisting any children who may be unwell.
- Attending short, occasional meetings with the Headteacher.

Play supervision:

- Help to carry out the school's behaviour policy with the teaching staff.
- Being willing to attend in-service training courses relating to the midday supervisor's work, including Safeguarding and First Aid.
- Setting up and putting away playtime activities or apparatus for outdoor play after break time use if required.